

## **AGENDA**

### **Administration & Rules Committee**

**Jefferson County Courthouse**

**320 S. Main Street**

**Jefferson, WI 53549**

October 29, 2008

8:30 a.m. Room 112

### **Committee Members**

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of October 10, 2008 Administration & Rules Committee meeting minutes
7. Approval of October 14, 2008 County Board meeting minutes
8. Discussion and possible action on a resolution transferring certain duties from the County Clerk to the Finance Department, including staffing realignment
9. Resolutions & Letters from other counties, citizens and organizations
10. Discussion and possible action on revisions to Personnel Ordinance. Chapter 4. Ethics
11. Status Report on 2009 Budget Process
12. Status Report on 2009 MIS Audit
13. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
14. Reconvene in open session
15. Discussion and possible action on items discussed in closed session.
16. Tentative Future Agenda Items and Meeting Dates
  - November 26, 2008
  - December 31, 2008
17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.